

Yalara Ski Lodge

Perisher

Yalara Lodge COVID Safe Plan

21 June 2020. Version 1.

1 Use and Occupation of Lodge

1.1 General requirements

There are numerous resources issued by government in relation to the COVID pandemic including general hygiene and individual protection. In this regard:

- Practice Good hygiene (see websites below)
- Cover your mouth when coughing and sneezing
- Wash your hands with soap and water
- Wash down surfaces
- Use alcohol-based hand sanitisers
- If you are sick stay home (Self isolate)
- Social distancing - avoid large gatherings if they are not essential
- Minimise physical contact.

There are sanitising dispensers placed strategically around the Lodge to assist members and their guests comply with these requirements as well as advice in relation to cleaning requirements. There are also appropriate cleaning products located in the stores. Appendix B outlines a general cleaning list for the Lodge. This is not exhaustive and is a guide only.

The Club wishes to direct members to the following resources for more information:

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

<https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

This plan is to be read in consultation with the Yalara 2020 Covid Rules

1.2 Restrictions on attendance

A member or their guest/s will not be permitted to attend the lodge if:

- They are currently COVID19 positive.
- They are subject to a quarantine notice, self-isolation notice or similar.
- They have or may have been in contact with a known infected person and have not tested negative for COVID19 after the expiration of the incubation period (nominally 14 days).
- They are unwell
- They are showing symptoms of COVID19 and have not tested negative or those test results are not yet available.

1.3 Occupation of Lodge

Due to various government restrictions and guidelines, the use of the Lodge during the COVID pandemic will change in the following ways:

- There will be a restriction in the number of people using the Lodge at any one time (AAOT).
- There will be restrictions as to how internal spaces can be used.
- There will be a greater focus on continuous cleaning and hygiene.
- There will be requirements in the event that a member or guest is infected by COVID previously or whilst at the Lodge, or if they display COVID like symptoms.

The Club's response to each of these is set out below.

1.4 Numbers using the Lodge

The government has advised that, within accommodation and other similar facilities, a minimum of 4 square metres is required for each person (typically in dining areas but this figure can also be used for other communal areas).

The Club is licensed to accommodate no more than 24 persons at any one time. This number can be achieved with relevant social distancing, if the rules below as to use of communal areas is maintained. This is done on the basis that the majority of members/guests attending the lodge do so in a family group or household bubble that are known to each other and for which the rules do not apply.

1.5 Lodge cleaning

Members and guests are responsible for ensuring the Lodge has been cleaned to a high standard as this is an important strategy to minimise transmission risk. Not following this directive may lead to the Lodge being shut down. Sanctions may be applied to members or their guests in these instances.

The checklist in Appendix A provides some guidance on the cleaning approach (this is not exhaustive). For the 2020 season an onsite House Captain will assist with the process of ensuring that the Yalara 2020 Covid Rules are complied with.

Not following the 2020 Onsite House Captain's requirements or the Yalara 2020 Covid Rules may result in sanctions.

For the 2020 Ski Season additional cleaning is also being undertaken by external cleaners twice a week – on a Monday and a Friday. You may be required to vacate your room whilst that cleaning occurs.

1.6 Actions in the Event of a COVID contamination in Lodge

If a person staying in or visiting the Lodge has or contracts COVID19, the following process will be undertaken:

- The infected person will immediately be isolated and then transferred to suitable premises/accommodation/hospital. Transfer of the infected person will follow any specific requirements issued by the NSW Department of Health.
- The Lodge will follow the advice of the NSW Department of Health. Guests may be asked to isolate in their rooms, or the lodge may be shut down as rapidly as possible and all occupants may be required to vacate the premises. For occupants who are deemed at risk from close contact, they will need to abide by the NSW Department of Health requirements.
- The NSW Department of Health will be advised of the infection and the Club will follow any direction issued by the Department or their delegate. The Department will be issued with a list of all occupants/contacts by the Club Manager without delay.
- The NPWS will be advised of the infection and the Club will follow any direction issued by the Service or their delegate.
- The Yalara Board will organise an appropriate clean of the Lodge to be undertaken in consultation with the requirements of the NSW Department of Health. No subsequent occupation will be permitted until such cleaning is complete.
- All members of the Club will be advised of the infection.

If a person has symptoms of COVID but the infection is not yet confirmed, the following process will be undertaken:

- The person who has the symptoms will be required to have a COVID test without delay.
- The person will be isolated in their bedroom until such time as the COVID test is confirmed. If that person is a minor their parent or guardian will be responsible for the care of that minor and that parent/guardian will also be isolated.

- The Club will inform all guests staying in the premises of the potential risk of infection. Additional cleaning may be required in the areas the person has accessed.
- The person may choose to vacate the Lodge prior to the outcome of a COVID19 test. In this instance, the guest will be required to inform the Club of the results of the COVID test.
- The Club will monitor the COVID test status or be informed of the departure of the guest. The name and contact details of that guest will be supplied without delay to the Club.
- The Club will follow up the guest to confirm the results of the COVID test. If that test is positive, the Club will immediately inform all other persons that have occupied the Lodge in that week of that status and commence the process set out above for a COVID infection.

Appendix A

Risk Management Response and Action Plan

COVID19 Pandemic Risk

COVID19 is a very specific risk to the operation of the Lodge. While there are numerous components of the risk (eg risk to health and safety, economic risk, legal risk, regulatory risk, etc) it is the key health and safety risks that is the focus of this analysis.

COVID19 Action Plan

Strategy	What are the risks/issue	What actions to take
Promoting good hygiene and cleaning protocols within the Lodge to achieve infection prevention and control.		
Boot room/entry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, security lock 	<ul style="list-style-type: none"> Provide hand sanitizer dispensers and appropriate wipes Members/Guests who use the area are required to wipe down any high touch points. COVID safe signs displayed Ensure social spacing & restriction of numbers in the Boot Room
Kitchen	<ul style="list-style-type: none"> High risk infection area due to communal cooking situation Contamination when persons enter and touch surfaces, door handles, garbage receptacles, dishwashers, ovens, sinks, shared cutlery, shared pots/pans, microwaves, ovens, Contamination from food preparation Social distancing constraints 	<ul style="list-style-type: none"> 6 persons only to be in the kitchen at any one time. Co-ordinated cooking times to ensure social spacing Each member who is cooking or preparing food in the kitchen must wipe down the area prior to cooking and immediately after cooking. All members/Guests must ensure that they clean areas they have used in the kitchen as that area is used and prior to meals being eaten, to allow another member to move into the kitchen area. Cleaning by external cleaner 2 times a week. COVID safe signs displayed Provide hand sanitizer dispensers All plates, cups, plastics, utensils etc must be washed in the dishwasher. All condiments to be removed. Only salt, pepper and sugar provided. Guests advised to bring their own supplies and remove after their week. All teatowels to be washed on a daily basis. If this does not occur then tea towels will be removed and only paper

		<p>towels are used. The roster will include responsibility for washing Tea Towels.</p> <ul style="list-style-type: none"> • Provide boxes of disposable gloves. • Provide specific guidance on use of the kitchen via signage
Dining room	<ul style="list-style-type: none"> • High risk infection area due to communal eating situation • Contamination when persons enter and touch surfaces, door handles, heaters, windows, tables, chairs • Social distancing constraints 	<ul style="list-style-type: none"> • Hand sanitiser to be available on the dining tables. • Ensure social spacing & restriction of numbers. Members/guests who are within a family group or otherwise in a bubble/known group can eat together. • Co-ordinated dining times to ensure social spacing • Each member/guest to be required to appropriately clean areas after every meal • COVID safe signs displayed
Lounge room	<ul style="list-style-type: none"> • High risk infection area due to communal seating situation • Contamination when persons enter and touch surfaces, door handles, sit on seats • Social distancing constraints 	<ul style="list-style-type: none"> • Provide hand sanitizer dispensers and appropriate wipes • COVID safe signs displayed • Each member/ guest must wipe down an area before they sit down or use an area and on leaving an area
Bedrooms	<ul style="list-style-type: none"> • Potential Infection transfer by pillows, linen blankets, heaters, windows 	<ul style="list-style-type: none"> • Rooms to be cleaned by members/guests. • External cleaning will also be undertaken. • Remove lodge pillows. Guests to bring own pillow • Mattress protectors to be washed a number of times during the season. Guests to be encouraged to undertake their own washing of mattress protectors. • Guests to bring their own sheets and to ensure that blankets are used with sheets. • COVID safe signs displayed
Bathrooms	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, sinks, shower facilities, heaters, windows 	<ul style="list-style-type: none"> • Each member/ guest must wipe down areas used by them and clean their own ensuite bathroom. • External cleaners will also undertake cleaning of ensuite bathrooms on Mondays and Fridays. This does not relieve individual guests from obligation to clean as well. • Hand washing notices required • COVID safe signs displayed
Laundry	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, sinks, washing machine, dryer, storage, heaters, windows 	<ul style="list-style-type: none"> • Each member/ guest must wipe down any areas touched by them in using the Laundry.

		<ul style="list-style-type: none"> • Hand washing notices required • COVID safe signs displayed
Drying room	<ul style="list-style-type: none"> • High risk infection area due to communal storage of ski clothes exposed to resort facilities that may be contaminated • Contamination when persons enter and touch surfaces, door handles, heaters 	<ul style="list-style-type: none"> • Drying room to be used so that clothes are spaced and not touching. <p>Cleaning of high touch points like external door handles etc.</p>
Managing numbers within the Lodge at any one time to achieve social distancing guidelines		
Kitchen	6 people	
Dining area	2 x tables: Can be shared by family members/people in the same household/ bubble group Otherwise 5 per table.	
Kitchen Bench area	3	
Lounge Upstairs	6	
Family Room	8	
Blues Room	6	
Bedrooms	Dependant on size of rooms – as per current set up works where guests are sharing with Family/ people within their known group/bubble	
Laundry	3	
Drying room	2	
Boot room	2	

Appendix B Yalara Ski Lodge

Cleaning guidelines to help prevent the spread of COVID-19 based on Federal/State Guidelines, 2020

Method/Approach	Actions
Ventilate rooms before you clean.	Allow fresh air to circulate for at least 20 minutes during the cleaning process.
Wash your hands thoroughly before and after each cleaning.	Use soap and water, and scrub for at least 20 seconds. Use 70% alcohol.
Wear disposable gloves while you clean.	Gloves should be thrown out after each cleaning and removed.
Clean, then disinfect.	Cleaning is when you use soap or detergent to remove dirt. Disinfecting refers to the use of chemicals like bleach to reduce the spread of infection.
Use the right disinfectant.	Diluted household bleach solutions, cleaning products, and disinfectants are believed to be effective against COVID-19. Caution should be taken when using it.
Focus on frequently touched surfaces.	Light switches, doorknobs, and tap handles are examples of frequently touched surfaces.
Lounges and other soft, porous surfaces.	Carefully remove any visible dirt or grime, then machine-wash items according to the manufacturer's instructions.
Wash all linen at the highest heat setting recommended by the manufacturer	That includes mattress covers and tea towels.
Consider vacuum risks	Change vacuum filters every vacuum cycle.

General Cleaning Checklist for Lodge Areas

Area	Items to Clean/disinfect
General	<ul style="list-style-type: none"> Doorknobs/surfaces Cleaning appliances: Fans and lamp chains Garbage and recycling bins Hairdryers Hanging space Ironing boards and irons Keys/keypads
Kitchen	<ul style="list-style-type: none"> All utensils, appliances, pots/pans, etc Cabinet handles and pulls Doorknobs Dishwashers Condiments: oil, salt and pepper shakers, commonly used spices and containers, etc.
Bathrooms	<ul style="list-style-type: none"> Shower curtains/doors Showers and tubs Sinks

Dining	Doorknobs Railings Lamp chains/switches Light switches/pulls	Railings Tabletop Window
Lounge	Doorknobs Railings Lamp chains/switches Light switches/pulls	Lounges Railings Tabletop Window
Bedrooms	Hangers and luggage racks Bedheads/foot Nightstands/side tables	Cupboard Bedding Window