

Public Service Officers' Ski Club Co-operative Ltd

Yalara Booking Rules & Conditions

Updated January 2018

1. Bookings will not be accepted from any person who has any outstanding account. Bookings requested or recommended by non-financial members will not be considered.
2. Bookings are from 12.00 noon on the arrival date to 11.00am on the departure date.
3. All bookings must be made **preferably** by email to the Booking Manager on the appropriate members and non-members Booking Application Form. Please note an application by post will be acceptable
4. In regards to a member's application if the full amount is not paid by the due date the booking will lapse.
5. In regard to a non-members application a non-refundable fee of 20% will be payable once the application has been accepted by the Booking Manager. If the final payment is not received by the due date shown on the invoice the booking will lapse and the deposit will be retained.
6. Phone cancellation of bookings will not be accepted. All cancellations must be made in writing by email or post to the Booking Manager.
7. Postponements, substitutions and/or any alterations to bookings must be in writing by email or post and are only permitted with the Booking Manager's approval.
8. Accommodation fees must be paid by the due date shown on the Booking Tax Invoice. If payment is not received by this date then the booking may lapse and any deposit paid (non-members only) will be forfeited. Payments must be clearly marked with applicants name and the applicable tax invoice number.

Payment can be made by cheque or money order made out to Yalara Alpine Ski Lodge

EFT can be made to the Yalara Bank Account held with Westpac, details being:

BSB 032-000

Account 760081

If paying by EFT a copy of the bank receipts required to be sent to both the Booking Manager and Treasurer by email or post.

9. Telephone enquiries will not be regarded as an application for booking until confirmed by email or in writing. A non-refundable deposit applicable to non-members must be paid by the date shown on the Tax Invoice to secure booking.
10. Booking applications for Members and their immediate family will be accepted from 1st February each year until 1st March each year with preference given to Members who have:-

School aged children or are

School Teachers, either primary/secondary or TAFE College
11. Non-members booking applications will be accepted from 1st March each year and will be considered if accommodation is available
12. Weekend bookings: whilst preference is given to 7 day booking applications, member weekend booking applications will be accepted for processing at the end of the members only booking period, (after 1st March). Non-member applications will not be accepted until 8 weeks prior to the nominated arrival date.
A non-refundable **preferably EFT**, cheque or money order equal to 50% of the required booking amount must be paid on receipt of Tax Invoice and confirmation of accommodation .
13. Booking applications of up to four (4) weeks will be considered as multiple bookings. As Yalara is a club lodge, other applications have to be considered and after allocation of the first week the remaining time will be considered as a second preference to other booking requests and will be considered if accommodation is available. This may also require room changes. Bookings requested for a period in excess of four (4) weeks are subject to the approval of the Board of Directors.
14. A child is defined as:-
 - Being aged 3 years and under the age of 18 years at the time of their stay at the Lodge. The child's date of birth must be disclosed on the booking form.
 - If less than 3 years of age at time of staying at the Lodge then this child stays for free.
- 15 Bookings will not be accepted from those under the age of 18 unless accompanied by an adult parent and/or adult guardian and/or adult nominated by the parent or guardian. Medicare and all relevant medical details are required in the case of an emergency. Perisher Medical Centre does not Bulk Bill.

- 16 A financial member is entitled to nominate one person per calendar year whose accommodation rate will be that of a member's associate.
- 17 Room preference requests cannot be considered. The Booking Manager is responsible for room allocation.
- 18 Guests may be requested by the Booking Manager to share a room with other guests of the same gender.
- 19 In the summer season all bookings adding to over the total booking amount shown at the foot of the Booking Rates Table will be eligible for a 50% reduction on all money owed in excess of the amount shown.
- 20 For the period commencing on the June long weekend and until the end of the October school holidays, and for the Christmas/New Year period, ninety (90) per cent of fees paid will be refunded where four (4) weeks notice of cancellation is given. Where less than (4) weeks notice is given and the accommodation is subsequently filled, ninety (90) per cent of the booking fee paid will be refunded.
- 21 Where requested bookings are such that there is insufficient accommodation for members then a ballot may be conducted and a maximum of one (1) week per member will apply.
- 22 Where a ballot is conducted any member who does not obtain a booking will receive preference in the following year.
- 23 If requested bookings are such that accommodation is available in the school holiday periods, and after the initial booking period (1st February – 1st March), then any financial member or non-member may request a booking.

These rules have been approved on behalf of:

The Board of Directors

Public Service Officers' Ski Club Co-operative Ltd

Yalara Alpine Lodge